

**MINUTES OF THE PLANNING COMMISSION  
UPPER POTTS GROVE TOWNSHIP**

**April 13, 2015**

The regular meeting of the Upper Pottsgrove Planning Commission was held on Monday, April 13, 2015, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Elwood Taylor, Herbert C. Miller Jr., John Ungerman and William Hewitt present. Also present were Township Engineer Pete Eisenbrown, Township Manager Carol R. Lewis, Recording Secretary Michelle Reddick and Montgomery County Planner Donna Fabry. The meeting was called to order by Chairman Taylor at 7:00 p.m.

**APPROVAL OF MINUTES** – Motion by W. Hewitt, seconded by J. Ungerman and unanimously carried to approve the minutes of the March 9, 2015 meeting as presented.

**OLD BUSINESS** -

**GRADING & STORMWATER ORDINANCE AMENDMENTS;** The Board reviewed the comments provided by the County.

**NEW BUSINESS** -

**DUFFY ANNEXATION PLAN** – The Board reviewed the plan to annex a portion of the James Duffy property to the Township’s Open Space off of Snyder Road and to allow for a trail easement across the front of his property. This is a minor annexation so it is very simple. Motion by J. Ungerman second by W. Hewitt and unanimously carried to grant the waivers to §310-7.D for an inventory and analysis of all elements, §310-21.A(1) for sidewalks, §310-21.B(1) for concrete curbs, and §310-35.A for stone or concrete monuments along right-of-way lines. Motion by J. Ungerman second by W. Hewitt and unanimously carried to recommend final plan approval consistent with the engineer’s review letter dated April 13, 2015.

**POTTSTOWN METROPOLITAN REGION COMPREHENSIVE PLAN DRAFT** –

D. Fabry gave a power point presentation overview of the proposed changes and updates to the plan. She anticipates it being ready for approval by the various Boards next month. All statistics have been updated with the 2010 census data.

**ADJOURNMENT** – Motion by J. Ungerman seconded by W. Hewitt and unanimously carried to adjourn the meeting at 7:56 p.m.

Respectfully submitted,

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Michelle Reddick  
Recording Secretary