

**MINUTES OF THE PLANNING COMMISSION
UPPER POTTS GROVE TOWNSHIP**

October 14, 2014

The regular meeting of the Upper Pottsgrove Planning Commission was held on Tuesday, October 14, 2014, at the Upper Pottsgrove Administrative Office, 1409 Farmington Avenue, with Elwood Taylor, Herbert Miller, John Ungerman and William Hewitt present. Also present were Township Manager Carol R. Lewis, Township Engineer Pete Eisenbrown and Recording Secretary Michelle Reddick. Michael Narcowich, County Planner was also in attendance but left when his presence was not needed. The meeting was called to order by Chairman Taylor at 7:05 p.m. There were 2 people in the audience.

APPROVAL OF MINUTES – Motion by W. Hewitt, seconded by E. Taylor and unanimously carried to approve the minutes of August 11, 2014 as presented.

STORMWATER & GRADING ORDINANCE REVISIONS – P. Eisenbrown reviewed the current sections of the Township ordinances that relate to stormwater and grading. He provided information on the several major components that stormwater can be broken down into. He suggested that all stormwater and grading sections should be reviewed and vetted to contain the latest updates for “current thinking” and to avoid overlaps and inconsistencies. He further suggested that all stormwater and grading regulations and provisions should be contained within one comprehensive ordinance to aid developers, reviewers, the general public and Township staff. He further reviewed other topics related to stormwater and grading such as applications, fee schedules, grading permits, the Swamp Creek Watershed and exemptions. The Planning Commission agreed that P. Eisenbrown should work on a draft ordinance and provide it to them for review and further discussion. The first draft will have many blanks where the Planning Commission will need to review and provide direction on issues.

BUSINESS FROM THE FLOOR:

Diana Updegrave, 1404 Farmington Avenue, questioned requirements for fences. She also asked about stormwater on private property and suggested that property files be reviewed and researched for variances and/or any restrictions prior to a building permit being issued.

ADJOURNMENT – Motion by J. Ungerman seconded by W. Hewitt and unanimously carried to adjourn the meeting at 8:05 p.m.

Respectfully submitted,

Michelle L. Reddick
Planning & Zoning Administrator