

**Minutes of the Open Space Park and Recreation Board
Upper Pottsgrove Township**

April 9, 2019

A meeting of the Open Space Park and Recreation Board was held on Tuesday, April 9, 2019 at the Upper Administrative Office, 1409 Farmington Avenue, with Dennis Elliott, Greg Churach, Chuck Note, Sherry Paup and John Shantz present. Also present were Township Manager Michelle Reddick, Commissioner Renee Spaide and Ken Hamilton, representative for Green Allies. The meeting was called to order by Chairman Elliott at 7:00 p.m.

PLEDGE OF ALLEGIANCE – Those present pledged their allegiance to the flag.

PUBLIC COMMENT – None.

APPROVAL OF MINUTES – Motion by C. Note, second by J. Shantz and unanimously carried to approve the March 12, 2019 minutes as amended.

OLD BUSINESS

GREEN ALLIES PROJECTS AND PROGRAMS – K. Hamilton was present to provide an update on activities and programs happening at the Althouse Arboretum. In response to a question from G. Churach, M. Reddick advised the intern from PARRC will be used at Althouse Arboretum and will also be collecting trail sensing data. G. Churach noted that K. Hamilton is a You Tube star.

PARC COMMITTEE UPDATES – G. Churach reiterated a summer intern was approved. He also noted the final agreement for the Regional Recreation Coordinator will be considered at the next meeting.

HOLLENBACK PARK TREE SCREEN – A revised tree screening plan was presented for review. C. Note suggested phasing this project and dividing the perimeter into sections. He further suggested the upper perimeter be considered as phase one of the project. G. Churach suggested investigating if there are any grants available for this project. It was agreed to table further discussion on this matter until M. Lane is present.

PROGRAMS – **Pottsgrove Community Band Concert** – M. Reddick advised she was contacted by John Meko, director for Pottsgrove Community Band, if we are interested in a concert in the park even though we are not having Community Day. R. Spaide suggested we table a concert until next year and attend their annual event to be held in May at the Pottsgrove High School.

ATHLETIC FIELDS – M. Reddick advised the Pottsgrove Future Falcons organization has contacted the township regarding use of the Hollenbach field and she is researching the matter. C. Note expressed concern regarding the excessive wear and tear on our fields and suggested

obtaining a quote to aerate and seed in the fall and spring. R. Spaide expressed concern the organizations utilizing the fields are not maintaining the fields as they are required to do.

REQUIRED TRAIL MAINTENANCE – M. Reddick advised Public Works Director Justin Bean provided quotes to repair Sunset Park and Fox Hill trails. She further advised the quotes did not contain labor costs for the public works to complete the work. The Board agreed to move forward with obtaining quotes from contractors to make the necessary repairs.

VETERAN’S MEMORIAL – D. Elliott advised the concrete pad was supposed to be completed but weather has delayed the work.

OPEN SPACE PLAN UPDATE – D. Elliott advised there will not be any discussion on the open space plan update in order to provide additional time for review the latest chapter updates which were just received.

NEW BUSINESS

CONSIDER REQUEST FROM GREEN ALLIES FOR \$5,000 DONATION – M. Reddick advised Green Allies has submitted a letter requesting the \$5,000 donation which was included as part of the 2019 budget. She explained the agreement says it must be annual request that must be approved. Motion by J. Shantz, second by C. Note and unanimously carried to recommend to the Board of Commissioners approval of the \$5,000 donation to Green Allies.

BOARD COMMENTS – J. Shantz advised he would not be available for the next meeting.

C. Note asked if there is any update on the trail that was supposed to be installed at Prout Farm. M. Reddick advised the trail is anticipated to be completed by the end of summer.

OPERATIONS & MAINTENANCE AGREEMENT FOR PROUT FARM PARK & SUSSELL PARK

– G. Churach referenced the operations and maintenance agreement with Green Allies for Prout Farm Park and Sussell Park which was included in the packet. He noted the agreement was never passed by this Board or the Board of Commissioners and suggested the Board consider making a recommendation on this matter. He further noted there were some changes suggested to the agreement which were written on the copy provided. Motion by G. Churach, second by S. Paup and unanimously carried to recommend approval of the operations and maintenance agreement with Green Allies for Prout Farm Park and Sussell Park subject to removing the language on page 2, Section 4 that says “which approval shall not be unreasonably withheld” and subject to review by the township solicitor.

PUBLIC COMMENT – None.

EXECUTIVE SESSION – At 8:14 pm, D. Elliott announced the Board will into executive session to discuss a matter of real estate with possible action to follow. The Board reconvened at 8:33 pm.

WAIVER FOR CONSERVATION EASEMENT AT 1478 N. HANOVER STREET – Motion by G. Churach, second by J. Shantz and unanimously carried to recommend to the Board of Commissioners they deny the request for a waiver of the conversation easement on the Grim property located at 1478 N. Hanover Street.

ADJOURNMENT – Motion by G. Churach, second by J. Shantz and unanimously carried to adjourn the meeting at 8:36 p.m.

Respectfully submitted,

Michelle L. Reddick
Township Secretary/Manager/Treasurer