

The regular meeting of the Upper Pottsgrove Township Fire Committee was held on Thursday, June 11, 2015. Members in attendance were Chairman Martin Schreiber, Vice Chairman William Marsden, Keith Kachel, Don Raudenbush, and Renee Spaide. Also present were Township Manager Carol R. Lewis and George Harmansky.

Call to Order - Chairman Schreiber called the meeting to order at 7:00 p.m. at which time members present pledged allegiance to the flag.

Approval of Minutes – A motion by K. Kachel, seconded by W. Marsden and unanimously carried to approve the minutes of the January 8, 2015, meeting as presented. A motion by K. Kachel, seconded by W. Marsden and unanimously carried to approve the minutes of the April 9, 2015, meeting with a change on page 2 under Board Comments, the first sentence should be changed from **has been** to **will be**.

Reports

- A. Operational Report** – M. Schreiber reviewed the Operational Report with the Board. He reported that two (2) people have passed Firefighter 1 ~ they are Greg Olson and Sam Murphy. They are now certified to fight interior fires. The Board congratulated them on this feat as it is a lot of time, training and hard work.
- B. Treasurer’s Report** – The Treasurer’s Report is attached.
- C. Fire Fund Budget Update** – K. Kachel asked when the \$50,000 would be transferred to the Fire Fund. C. Lewis replied within the next two months or so as the tax money is coming in.

Old Business

- A. Fire Hydrants** – Louise Knight from Superior Water confirmed that Aqua PA has bought their stock and it is going through the PUC process. She said that they do have an employee that is painting the hydrants and she would have them get on the ones in Upper Pottsgrove. The Board asked if they would be doing a pressure test before painting as this will determine what color they are to be painted. C. Lewis reported that the bulk water in Pottstown is up and running.
- B. Clearances** – C. Lewis has received twelve (12) clearances so far. The Board discussed what would happen if someone came back with a clearance that had something on it. G. Harmansky explained that there are two different issues here. Something that comes up before they are a member or something that comes up after they are a member. M. Schreiber said that they have talked about putting something in the by-laws; but no action was taken at this time.

New Business

- A. Budget** – K. Kachel reported that the software for the data base where they upload their reports to PEMA and the County requires updates every year. They have two new computers and got a quote from Firehouse Software of \$3,100 to bring the software up to date. A motion by C. Lewis, seconded by W. Marsden and

unanimously carried, to approve the expenditure. It was also suggested that a line item be added for admin supplies in next year's budget.

Executive Session – The Board retired to Executive Session at 7:32 p.m. They reconvened at 7:57 p.m. with no action taken.

Adjournment – A motion by R. Spaide, seconded by W. Marsden and unanimously carried, to adjourn the meeting at 7:58 p.m.

Respectfully Submitted:

Carol R. Lewis, Township Manager